



CITY OF SAN JOSÉ, CALIFORNIA

200 E. Santa Clara Street
San José, California 95112
Telephone (408) 535-1252
FAX (408) 292-6207

CITY CLERK

NOTICE OF VACANCY

HOUSING AND COMMUNITY DEVELOPMENT ADVISORY COMMISSION

OPEN UNTIL FILLED

The San Jose City Council will be accepting applications for three appointments to the Housing and Community Development Advisory Commission. This Commission was created to study, review, evaluate and make recommendations to the City Council and the Department of Housing regarding the City's existing housing programs and policies, and new programs and policies that would further the City's housing goals. The Commission also advises the City Council and City Administration regarding the Community Development Block Grant (CDBG) program.

There is one current vacancy and two coming up on December 31, 2007 on the Commission:

One Vacancy is for an unexpired term ending December 31, 2008

Two upcoming are for three year terms ending December 31, 2010

Appointment Process: All applications received are submitted to the Project Diversity Screening Committee for review according to the needs of the Commission as specified in a Needs Assessment Memo. Applications will also be forwarded to the City Attorney for a Conflict of Interest review and thereafter, the applicants will be asked to appear before the Screening Committee Members for an interview. Following interviews, the Screening Committee will develop a list of applicants that will be submitted to the Council Member Liaison to the Commission. The Liaison will forward the list to the Rules Committee of Council either with or without a supplemental recommendation. The City Council makes the final appointment to the Commission based on Rules Committee recommendations.

Applications may be obtained from the Office of the City Clerk, 200 E. Santa Clara Street, Second Floor Wing, (408) 535-1252. If you would like additional information regarding the Board, please call the staff at (408) 535-4418.

Dated: November 6, 2007